

DRAFT

MINUTES OF LLANDENNY AREA COMMUNITY TRUST

Held on Tuesday 28th Feb 2023 at Llandenny Village Hall

Present

P Tilley -Chair
N James -Trustee
A Roberts
D Roberts
A Tew
K Davis
R Parnaby
I Hamilton
S Castling
J Collingbourne
A Collingbourne
D O'Brien

1. Apologies for absence

Apologies were received from P Selkirk, P&M Morris.

2. Minutes of last Meeting

The minutes were approved and signed by the Chair. In future it was agreed that the minutes would be published on the village website.

3. Matters Arising

There were no matters arising that would not be addressed under other agenda items.

4. Appointment of New Trustees

The Chair explained that the Trust's constitution required a minimum of 4 trustees and, with two recent resignations, there were currently only 3. Iain Hamilton had volunteered to be a trustee and he was unanimously elected.

Action: PT. The Trust could have up to 12 trustees and it was agreed that additional trustees would be beneficial.

5. Draft Annual Report

The Chair summarised the main points within the draft annual report to the Charity Commission which would be forwarded in line with our regulated requirements, and would be placed on the website.

6. Treasurer's Report

In the absence of the Treasurer the Chair tabled the current finalised accounts for 21/22 and went through the details. A copy is attached to these minutes. On behalf of the Treasurer he made two proposals:

- a. £15k of the current balance of £20845 should be transferred to a savings deposit account currently paying about 4% in interest; this was agreed. **Action: PS.**
- b. The hourly hire rate for the Hall should be increased from £10 to £15 in view of the significant additional energy costs. This provoked some discussion and, whilst acknowledging the basis for increasing the rate for one-off and commercial hirings it was also agreed that there should be a discount on that rate for regular, long-term users. **Action: PS.**

7. Future Events

Before considering future events the Chair reported on the most recent events and wished to thank AR and DR for organising a very successful Quiz Night, AT for continuing to organise the popular monthly pop in bar nights, AR for organising the coffee mornings and all those involved in arranging Christmas Day drinks. For the future the following were discussed and agreed:

- a. AR would seek volunteers for organising the coffee mornings from April onwards. **Action: AR.**
- b. Richie Wyatt had volunteered to organise a skittles evening on 22 Apr.
- c. Keith Davis was organising an entertainment evening involving villagers and other local people. It was agreed that this should be held on 9th June and he would seek assistance for help on the evening. AR volunteered to help providing light refreshments. **Action: KD.**
- d. In May an event like the Jubilee in 2022 - everyone bringing their own food to share around and their own drink - would be held to celebrate the King's Coronation. Ian Hamilton agreed to organise this event and it was left to him to consider holding it either on the 7th or 8th May. **Action: IH.**
- e. Summer BBQ would be held on 8th July.
- f. DR had received a response from Jazz in the Village who could perform on dates in April and May. However, in view of the other events now organised for those months, it was agreed that he would look for them to come in the second half of the year. **Action: DR.**

8. New Equipment

The Chair explained that Raglan CC had annual funds specifically for the Llandenny Ward and he proposed that the Trust seek a grant from Raglan CC

for the provision of a proper sound system with 4 speakers, amplifier, microphones and blue tooth connection plus a projector and electric screen. After carrying out some research he had obtained a quote for £2055 for these. In addition, there was a need for a larger cooker as organisers had struggled to provide the catering for large functions. The cost would be approximately £1500, and it was agreed to add this to the grant application to Raglan CC. **Action: PT.** It was agreed that if the application was unsuccessful, an application to other organisations should be explored. Finally, he proposed, and it was agreed, that the Trust purchased new LED lights for the kitchen and toilets. **Action: PT.**

9. Any other Business

There was no other business.

10. Date of Next Meeting

NJ would liaise with the Chair to arrange the next meeting in June. **Action: NJ.**